

**FRIDLEY CITY CODE**  
**CHAPTER 2. ADMINISTRATION**  
(Cross-reference: Charter - Chapters 2 and 6)  
(Ref. 453, 514, 877)

**2.01. CITY MANAGER**

The City Manager is the Chief Administrative Officer of the City and is empowered and obligated to perform and enforce the provisions of the Charter of the City and all the laws, ordinances and resolutions of the City. The subordinate officers of the City and its employees are obligated to carry out and perform the duties and functions of their office or employment, including the enforcement of the Charter and all laws, ordinances and resolutions of the City where appropriate to the duties and functions of their office or employment, or as may be assigned or delegated to them. (Charter -Charter 6)

**2.02. ASSISTANT CITY MANAGER - PUBLIC SAFETY DIRECTOR**

The Assistant City Manager - Public Safety Director shall perform such duties as are prescribed by the City Manager. Among those duties specifically authorized is the administrative head of the Police Department. All duties previously assigned by ordinance or statute to the Chief of Police shall become the duty and responsibility of the Assistant City Manager-Public Safety Director. (Ref. 514)

**2.03. DEPUTY CITY CLERK**

The City Manager may designate an employee of the City as a "Deputy City Clerk" who shall have authority to act for and in behalf of the City Clerk during the absence of the City Clerk from the City Hall. (Ref. 453)

**2.04. COMPENSATION**

The City Manager and all subordinate officers and employees of the City receive such reasonable compensation as may be fixed by the Council under ordinance or resolution establishing and fixing such compensation separately or as a part of a schedule for all officers and employees.

**2.05. LEGAL DEFENSE**

In the lawful and good faith performance of the functions and duties of their respective offices and employment and the enforcement of the Charter of the City, and all the laws, ordinances and resolutions and regulations of the City, as a part thereof, the officers and employees of the City, including the police officers, act as agents and representatives of the City and are entitled to all rights, privileges and immunities to their persons and properties as are accorded by law of the State of Minnesota and the Charter of the City of Fridley. No officer or employee is or shall be held personally liable to any person for any claim or loss arising from or out of the lawful and good faith performance of the duties and functions of such officer or employee; and whenever a

claim of loss or damage is made against an officer or employee personally by reason of an act or omission done in the lawful and good faith performance of the duties and functions of such officer or employee; and whenever a claim of loss or damage is made against an officer or employee, the City is authorized to and shall defend such officer or employee against the same, provide legal counsel as necessary to such defense, and pay such losses and damages as may be necessary to hold such officer or employee free of claim therefor. (Ref. Minnesota Statutes, Section 471.44)

## **2.06. SELF INSURANCE FUND**

### **1. Purpose.**

The City establishes a fund to provide self insurance against liability of the City and its officers, employees, agents and servants under Minnesota Statutes, Chapter 466, Section 340A.603 and 340A.801 and any other laws for damages resulting from its torts, including torts for which the City has immunity, and those torts of its officers, employees, agents and servants. The establishment of the fund, the allocation of funds to it or the expenditure of funds, or any other act in conjunction with the establishing or operation of the fund shall not waive any immunity granted to a political subdivision, nor shall it waive any statutory limitation on liability afforded a political subdivision.

### **2 Funding.**

The City hereby establishes an initial fund in the amount of \$50,723. The City shall appropriate, from time to time, sufficient funds to maintain or increase the initial balance.

### **3. Authorized Expenditures.**

The City Council hereby authorizes expenditures from the fund established for any one or more of the following purposes:

- A. Payment of losses.
- B. Costs of defense and investigation.
- C. Premiums and deductible amounts when commercial insurance is purchased for risk.
- D. Costs of loss control activities.
- E. Any other costs customarily borne by commercial insurers under conventional insurance policies. (Ref. 877)