



City of Fridley  
Fire Department  
7071 University Avenue NE  
Fridley, MN 55432-3111  
763-572-3621 or 763-572-3612  
Fax: 763-572-8825



## Tank Installation Submittal Requirements

The following requirements have been established for the submittal of plans for the installation of fuel storage tanks.

Submittals not conforming to these requirements will be returned as incomplete.

### Submittal documents required:

- 1) A completed permit application signed by a state licensed contractor.
- 2) A check made out to the City of Fridley.  
(If paying by credit card, please call the office to make arrangements)
- 3) Provide manufactures specification sheet for tank(s) and all appliances.
- 4) Provide documentation of both individual and company MNPCA certification.
- 5) Provide 2 sets of plans that indicate the following:
  - A. Method of Storage
  - B. Class of liquid and quantities to be stored
  - C. Location of tank(s), piping and utilities
  - D. Distances from buildings, property lines and public ways
  - E. Location and layout of dispensing, pumping, loading and un-loading equipment
  - F. Emergency Controls
  - G. Portable Fire Extinguisher
  - H. Description of impact protection
  - I. Provisions for spill and secondary containment

### Tank Installation Inspections required:

#### Aboveground:

- 1) Pressure test of tank and piping and an emergency shut-off test.

#### Underground:

- 1) Pre-Excavation of site
- 2) Pressure test of tank
- 3) Tank hold-down inspection
- 4) Piping pressure test. NFPA 30.5.6
- 5) A visual soap test of all joints, seams and connections
- 6) Provide documentation of all tank tightness tests. NFPA 30:4.4-4.4.3

**Any questions, please contact the Fire Marshal at 763-572-3621.**

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# Tank Installation Permit Application



Date Received: \_\_\_\_\_ Permit Number: \_\_\_\_\_ (For office use only)

Location of Work:	
Business Name:	
Owner:	Phone No.

Contractor	License Number	E-mail Address
Mailing Address		
Contact Person	Phone No.	Cell Phone

<b>Type of Tank Installation (circle one)</b>	Aboveground	Underground
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<b>Type of Use (circle one)</b>	Dispensing Storage	Permanent Operation Temporary Operation	Construction Site
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<b>Type of Dispensing (circle one)</b>	Public	Private	<b>Attendant?</b>	Yes	No	<b>24-HR</b>	Yes	No
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Tank(s):	Tank # 1	Tank # 2	Tank # 3	Tank # 4
Capacity:				
Product:				
UL Listing:				

Description of Work

Signature of Contractor: _____	Date: _____
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**This permit is granted subject to compliance with applicable codes, ordinances and regulations governing the above-described operations. This permit is non-assignable and shall be maintained in the place of business or site for which this permit is granted. It shall be the responsibility of the permittee to contact the Fire Marshal's Office for final inspection of the permitted activity.**

<b>Total # of Tanks</b>	
<b>Permit Fee</b>	<b>\$150</b>
<b>Plan Review Fee</b> <small>(65% of Permit Fee)</small>	NA
<b>Total Permit Fee</b>	<b>\$150</b>